



Cook County Emergency Telephone System Board

Via Teleconference
September 30, 2022
10:30 a.m.

ATTENDANCE

Board Members in attendance in person;

None

Board Members in attendance virtually;

Mr. Michael Kuryla
Mr. John Matthews
Ms. Tisa Morris
Ms. Elizabeth Ryles

Board Members Absent;

Mr. John Cornier
Mr. Thomas Fleming

Staff and Guest in attendance in person;

Mr. Martin Bennett, Executive Director
Ms. Shereen Gamble, Administrative Analyst
Ms. Kathleen McKee, Assistant State's Attorney
Ms. Megan Kinsella, Director of Operations
Mr. Ray Lee, FGM Architects

Guest in attendance virtually;

None.

Executive Director Bennett called the meeting to order at 10:38 a.m.

Executive Director Bennett read the following Virtual Meeting Proclamation;

“JB Pritzker, Governor of the State of Illinois, in the interest of aiding the people of Illinois and the local governments responsible for ensuring public health and safety issued a Gubernatorial Disaster Proclamation in response to the ongoing coronavirus (COVID-19) situation. The current trend regarding increasing test positivity and the impact of new variants allows for board members to attend virtually. The meeting will be held physically on site for those wishing to attend in person with socially distant seating.

Attendance was taken.

MOTION TO APPROVE MINUTES

Ms. Ryles made a motion and Mr. Matthews made the second to approve the Board meeting minutes of August 19, 2022

Cook County ETSB
September 30, 2022

911

Cook County Emergency Telephone System Board
9511 W. Harrison
Des Plaines, IL 60016

as presented.

Roll Call Vote;

Cornier	Absent
Fleming	Absent
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

LEGISLATIVE REPORT

The Legislature is not in session and will not be until after the election. Veto Sessions are scheduled for November 15, 16 and 17 and November 29, 30 and December 1. The Statewide 9-1-1 Advisory Board is scheduled to meet on Monday, September 19, 2022. On the Agenda for that meeting is an update from the Statewide 9-1-1 Administrator of the efforts to amend the Illinois Administrative Code. It does not appear from the agenda that any substantive discussion of proposed Rules will take place at this meeting. Also on the Agenda is the presentation of draft legislation. No proposed language was distributed with the meeting materials, so I am not sure what legislative changes the Administrator may be suggesting or if they will be proposed in the Veto Session or next spring. The Chair of the Advisory Board did indicate that no action will be taken on these proposed legislative changes but that she anticipates they will be discussed in October and November.

The CESSA statewide committee under the leadership of the Illinois Department on Health Services (DHS) continues to meet with the goal of standing up the crisis/mental health response by January 1, 2023. Based on the lack of activity from the Committee it is highly unlikely that they response system will be ready statewide by that January 1st date.

On the Federal level, there is an effort on-going in the United States Senate to authorize funds received from the sale of radio spectrum to fund \$15 billion dollars toward the build-out of a nationwide Next Generation 9-1-1 system. Given the shortened calendar for Senate action (because of the mid-term elections), it is unlikely that the Senate will take any action before next year.

Executive Director Bennett added that there is no updated from the CESSA Committee.

COMMUNICATIONS CENTER OPERATIONS

CONSTRUCTION UPDATE - WATERPROOFING

There are still issues with the patio on the second floor leaking into the new storage area. The area has been caulked and sealed numerous times but more durable waterproofing is needed. After consulting with FGM, a seamless waterproofing membrane is recommended for the balcony area. This comes with a 5-year warranty at a cost of \$16,620.

Additional stone and fencing is also needed by the new generator area. Total change order is \$26,313.

Executive Director Bennett added that the sealant has been applied to the second-floor balcony 3 or 4 times and

there is still an issue. The leaks have substantially improved however there is still an issue in the new construction area. The next step is to seal the brick pavers on the balcony with a waterproof membrane. The vendor, which treats parking garages and other heavy traffic areas, will provide a 5-year warranty. After the 5-year warranty period the area may need to be re-treated but it will be accessed at the time. The balcony areas are only used by employees that have access from their offices and do not have heavy foot traffic.

Mr. Matthews made a motion and Ms. Morris made the second to approve a change order in the amount of \$26,313 for waterproofing the balcony areas, the additional stone and fencing necessary to close the gap near the new generator.

Roll call vote;

Cornier	Absent
Fleming	Absent
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

EXTEND CONTRACT WITH FGM FOR COMM CENTER KITCHEN

Staff is requesting to extend the contract with FGM to manage the renovation of the old breakroom at a cost of \$15,400. FGM will redesign the space for best use and oversee project. In the existing space, the sink is leaking behind the wall which leads to a concern regarding mold, and the flooring and the cabinets need to be replaced after years of use.

Ms Morris made a motion and Ms. Ryles made the second to approve the extension of the contract with FGM to manage the breakroom project at a cost of \$15,400.

Roll call vote;

Cornier	Absent
Fleming	Absent
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

Executive Director Bennett questioned if the Board would authorize a not to exceed amount for construction necessary for the breakroom remodel or if they thought it best to wait for actual pricing. The Board chose to wait for actual pricing.

Executive Director Bennett will prepare a presentation at the next meeting.

EXPANSION OF SCREEN RECORDINGS

Screen recordings have a 30-day retention period, however 911 calls are required by State law to be retained for 90-days. Staff is recommending that our retention period for screen recordings be expanded for 90 days which will require the purchase of an additional server. The cost through Word Systems Inc. for a new server is \$13,880 for this project.

Mr. Matthews made a motion and Ms. Morris made the second to approve the costs of a server to expand the retention limit of screen recordings to 90 days in the amount of \$13,880.00.

Roll call vote;

Cornier	Absent
Fleming	Absent
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

FINANCIAL REPORT

SEPTEMBER BILL PAYMENT RESOLUTION

The September Bill Payment Resolution is attached for the Board’s review.

There are no significant items to report.

Total Bills \$588,124.22

Mr. Kuryla made a motion and Ms. Morris. Matthews made the second to approve the September Bill Payment Resolution as presented in the amount of \$588,124.22

Roll call vote;

Cornier	Absent
Fleming	Absent
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

FINANCIAL REPORT

Lauterbach & Amen provided the following report;

The bill for payroll expenses from December-July was paid to the County in August. The expenses were

allocated based on the reports provided. Do note; the Planned Salary Adjustment account (500200) is over budget by \$163K.

When comparing the July report with the August report, you'll notice an adjustment to the CAD expense account #520600. We were able to apply the Sheriff's reimbursement to the expense, which put the expense account within budget.

The data logger account (520800) is over budget by \$104K. All other expense accounts over budget are due to timing.

Executive Director Bennett added that the data call logger is over budget due to the 5-year Word Systems technical services agreement that was paid in advance.

The financial report was received and filed.

PUBLIC COMMENTS

None.

CLOSED SESSION

None

FOR THE GOOD OF THE ORDER

None.

MOTION TO ADJOURN

Ms. Ryles made a motion to adjourn the meeting of September 30, 2022, second Ms. Morris.

Roll call vote;

Cornier	Absent
Fleming	Absent
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

The September 30, 2022 Cook County Emergency Telephone System Board meeting was adjourned at 10:59 a.m.

Next Meeting

November 19, 2022

10:30 a.m.

9511 W. Harrison, LL11

Cook County ETSB
September 30, 2022

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Des Plaines, IL 60016

Shereen Gamble, Administrative Analyst

Date