



Cook County Emergency Telephone System Board

Via Teleconference
January 21, 2021
10:30 a.m.

Join Zoom Meeting

https://us06web.zoom.us/rec/play/84CWD8wjQb_SuVVOJ2t4zDI30CQBeTcX8QjtJIUT_BZS_nLRKcq3RQqbEfbRoSwZokcgbMCcIdXMbk-A.dsYOTqJjYTDpk36r

Passcode: b%5LPT#M

ATTENDANCE

Board Members in attendance in person;

None

Board Members in attendance virtually;

Mr. John Cornier
Mr. Thomas Fleming
Mr. John Matthews
Ms. Tisa Morris
Ms. Elizabeth Ryles

Board Members Absent;

None

Staff and Guest in attendance in person;

Mr. Martin Bennett, Executive Director
Ms. Shereen Gamble, Administrative Analyst
Ms. Megan Kinsella, Director of Operations
Mr. Tim Bergel, Director of Support Services
Ms. Kathleen McKee, Cook County State's Attorney Office

Guest in attendance virtually;

Ms. Erika Smith and Krista Prycioch, Lauterbach & Amen

Executive Director Bennett called the meeting to order at 10:32 a.m.

Executive Director Bennett read the following Virtual Meeting Proclamation;

“JB Pritzker, Governor of the State of Illinois, in the interest of aiding the people of Illinois and the local governments responsible for ensuring public health and safety issued a Gubernatorial Disaster Proclamation in response to the ongoing coronavirus (COVID-19) situation. The current trend regarding increasing test positivity and the impact of new variants allows for board members to attend virtually. The meeting will be held physically on site for those wishing to attend in person with socially distant seating.

Attendance was taken.

MOTION TO APPROVE MINUTES

Ms. Morris made a motion and Mr. Kuryla made the second to approve the Board meeting minutes of November 19, 2021 as presented.

Roll Call Vote;

Cornier	Yes
Fleming	Absent at the time the vote was taken
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

LEGISLATIVE REPORT

Mr. Kelly’s Legislative Report follows;

The Illinois Legislature began its Spring Session on January 5, 2022. However, because of COVID, they have determined to meet virtually for the foreseeable future. The Legislative Session is scheduled to end April 8, 2022. Because it is so early in the session, there are only a few bills of any interest to the 9-1-1 community. HB 4240 – mandates additional training for 9-1-1 center personnel on the topics of mental health and mental health response. The INENA/ILAPCO Legislative Committee has reached out to the sponsor of this legislation to ask that she hold it until some of the issues involving the Community Emergency Support Service Act (CESSA), Public Act 102-0580 can be resolved since that law also mandates training on similar topics. HB 4353 – mandates law enforcement employers, including 9-1-1 centers, provide information and training to employees on mental health standards and resources. SB 2945 – proposes the establishment of a revenue trust fund to support 9-8-8 services. This is being proposed in conjunction with the federal effort to establish a nationwide suicide prevention hotline. As written, it would establish a funding mechanism separate from the 9-1-1 surcharge but would be an additional charge on cell phone bills. INENA and ILAPCO will carefully monitor this bill to make sure that it does not involve the use of

9-1-1 surcharge funds.

The Statewide 9-1-1 Advisory Board met on January 10, 2022. The Board reviewed the initial draft of the 2022 Report to the Illinois Legislature. The Statewide 9-1-1 Administrator reported to the Board on the status of the implementation of the statewide NG 9-1-1 system. The A. T. & T. Project Management Plan for the implementation is under review by the Administrator. Draft language for the rewrite of Part 1329 of the Illinois Administrative Code is still under review. Grant applications for FY 23 grants are due February 1, 2022, at 1:00 p.m.

CESSA – INENA and ILAPCO have a meeting scheduled with ACCESS LIVING and representatives of PowerPhone and IAEMD to discuss revisions to EMD protocols. Both INENA and ILAPCO have been asked by the Illinois Department of Human Services to provide names of representatives to the Statewide Advisory Committee on the implementation of CESSA. Some law enforcement agencies have questioned the effective date of January 1, 2022, and their continuing responsibility to respond to mental health emergencies. The effective date of the actual change in response is January 1, 2023. We are trying to make sure that law enforcement understands that they should still respond since there is no other system of response in place as of yet.

Executive Director Bennett added that he continues to provide feedback to the Advisory Board regarding the proposed changes to Part 1329 of the Illinois Administrative Code. Some of the changes do not take effect until 2023. We will adjust according to comply to the changes in the law.

Board Member Cornier questioned if the discussions regarding the proposed law changes and/or mandates have included talks surrounding funding. Executive Director Bennett responded that funding has been a topic of discussion however no clear funding sources have been identified.

COMMUNICATIONS CENTER OPERATIONS CONSTRUCTION UPDATE

The expansion project has started and the work is approximately 20% complete. Staff is attending biweekly meetings with the vendors and receiving regular updates. ASA Kathleen McKee is involved in the change order process and Executive Director will keep the Board informed regarding any required change orders.

The mold and asbestos abatement have been completed and the project is on schedule.

911 OPERATIONS UPDATE

The Chicago Heights and Prairie State College cutovers took place on 11/30/2021. Both Chicago Heights and Prairie State reported that they were pleased with the transition and there are no issues to report.

Berkeley Police has renewed for five (5) additional years of service through 2027. Berkeley Fire operations are moving to Hillside on 1/31/2022. The change was necessary because the training and certification for fire is not cost effective.

Staff has provided cost numbers to multiple agencies, but no board action is needed at this time.

ZETRON MAX CT PURCHASE

Staff is requesting to populate three (3) additional positions on the floor at a cost of 108,372.13.

Mr. Cornier questioned the approximate cost to populate a dispatch position. Executive Director Bennett responded \$115,000. He added that the cost does increase every year, but we do have contracts with Motorola that assist in controlling the costs. A 10% increase in phone positions, parts, wiring and supply chain play a big part in the costs.

Mr. Kuryla made a motion and Ms. Morris made the second to approve the purchase of (3) three phone positions at a cost of \$108,372.13.

Roll call vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

MOTOROLA MCC7500 PURCHASE

Staff is requesting to populate three (3) additional positions on the floor at a cost not to exceed \$263,000. These purchases equip the final three (3) positions on the floor and will provide for 28 active positions.

Mr. Matthews made a motion and Ms. Morris made the second to approve the purchase of (3) three 911 phone positions at a cost of \$263,000.

Roll call vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

VIAVI SERVICE MONITOR

The ETSB has purchased and owns a large number of radios and staff is recommending the purchase of the Viavi Service Monitor. This device was recommended by Motorola and Chicago Communications. This portable device assists our staff in troubleshooting and correcting radios in the field. Staff has had a 30-day trial period and reviewed the service favorably. The price includes a 5-year warranty. Staff is recommending the purchase at a cost of \$46,724.90.

Executive Director Bennett added that we can program, troubleshoot, and perform several tasks on site.

Board Member Matthews questioned if one device is sufficient. Executive Director Bennett responded that the one device that we have is shared with Walter Klinger, Director of Radios Systems for the Sheriff's Police, and is sufficient at this time. If there is a need for an additional device, he will return to the Board to request approval to purchase the additional equipment. There are three (3) people who can currently use the device. If we contract with larger agencies in the future, we will need to train additional personnel.

Board Member Ryles questioned the life expectancy of the equipment, if it can be traded in and what purpose will it serve if we can no longer utilize it. Executive Director Bennett responded that 5 years is a long time for technology. We also salvage computers after 5 years because for this same reason.

Board Member Ryles also questioned if we have a surplus of radios. Executive Bennett responded that we do have a surplus of radios and MDT's. The equipment is swapped if we cannot repair it on site and it needs to be sent out.

Motorola's practice has been to give us a credit when we trade in equipment.

Mr. Kuryla made a motion and Mr. Matthews made the second to approve the purchase a service monitor at a cost of \$46,724.90.

Roll call vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried

NG911 UPDATE & MAYWOOD BACKUP CENTER

Two circuits for NG911 have been installed in the upstairs equipment room in Des Plaines. We are currently waiting for AT&T to install hardware in the 911 center server room. Staff has inquired about the backup center circuits in Maywood and is awaiting additional information from AT&T and the Statewide 911 Administrator.

Executive Director Bennett added that the State has funded NG911 equipment for the primary PSAP in Des Plaines however has indicated that they will not fund NG911 equipment for the Back-up PSAP because a Back-up PSAP is not mandated by State law.

Executive Director Bennett requested the installation costs of the equipment as well as the ongoing network costs to present to the Board and seek direction on if the Board would fund the costs of installing NG 911 equipment and the ongoing network costs.

Executive Director Bennett expressed his concern that our Back-up requires the same capabilities as the as the primary PSAP. Our 911 Center is so large that no agency can back us up if our system goes down. We cannot send 20 people to Maywood in an emergency.

Ms. Linda Zerwin, our representative on the Statewide Advisory Board, shares Executive Director Bennett's opinion that the State should absorb the cost of the installation of the equipment at the Back-up PSAP. Cook County has consolidated with several agencies and saved the State money on network costs.

Board Member Matthews stated that we cannot wait for the State to decide if they will absorb the costs and we do not have a lot of options for an agency of our size.

After much discussion, the Board directed Executive Bennett to get a quote to install the NG911 equipment for the Back-up.

FINANCIAL REPORT

JANUARY BILL PAYMENT RESOLUTION

The January Payment Resolution is attached for the Board's review.

The significant items to report are;

Construction Inc. – first payment of contact	\$315,846.90
Rave – 2 nd year of 5-year contract for mass notification system	\$17,100.00
Motorola – Westchester Pass Thru	\$69,909.12
Insight – Chicago Heights MDT’s (partial payment)	\$23,606.00
Motorola – Palos Park Radios	\$179,826.99
Mercury Systems – 3 Zetron Max Positions	\$108,372.13
Insight – Chicago Heights MDT’s (partial payment)	\$22,174.82
Mitchell Titus – FY 2021 Audit	\$25,000.00
CDW – 3 Microsoft Surfaces	\$6,056.52
ABT – Audio Visual Project	\$5,978.70
Dell – 6 Dell Precision Computers	\$9,300.00
FGM Architects – Expansion Project	\$6,686.00
Cook County Sheriff – Call Taker Hire Back June	\$12,323.29
Cook County Sheriff – Call Taker Hire Back July	\$17,007.29
Cook County Sheriff – Call Taker Hire Back August	\$7,940.42
Cook County Sheriff – Call Taker Hire Back September	\$13,425.23
Cook County Sheriff – Call Taker Hire Back October	\$11,691.09
Motorola – WAVE devices Pass Thru	\$11,160.00

Total Bills \$1,104,595.44

Ms. Ryles made a motion and Mr. Cornier made the second to approve the January Bill Payment Resolution as presented in the amount of \$1,104,595.44.

Roll call vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

FINANCIAL REPORT

Ms. Smith, Lauterbach & Amen, reviewed the financial report for the period. The reports are attached and made a part of these minutes.

Ms. Smith reported that these are the preliminary final numbers and that the audit will contain the final numbers for the fiscal year.

AUDIT

Executive Director Bennett reported that the FY 2021 audit is tentatively scheduled to begin February 14, 2021, with Mitchell Titus.

PUBLIC COMMENTS

None.

CLOSED SESSION

None.

FOR THE GOOD OF THE ORDER

None.

MOTION TO ADJOURN

Mr. Matthews made a motion to adjourn the meeting of January 21, 2022, second Ms. Morris.

Roll call vote;

Cornier	Yes
Fleming	Yes
Kuryla	Yes
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

The January 2,1 2022 Cook County Emergency Telephone System Board meeting was adjourned at 11:15 a.m.

Next Meeting

Friday, February 18, 2022

10:30 a.m.

9511 W. Harrison, LL11

Des Plaines, IL 60016

Shereen Gamble, Administrative Analyst

Date